

JASPER CITY COUNCIL MINUTES

Regular Meeting-February 13, 2024

The Jasper City Council of the City of Jasper met in-person on **Tuesday, February 13, 2024**

Members present: Mayor Les Nath; Council members: Deb Plahn, Brian Sievert, Tim Houg, Nichole Rieck
Employees present: City Admin/Clerk/Treasurer: Trinidad Garcia, Deputy Clerk/Treasurer: Maggie Erickson; Public Works Superintendent: Brian Thode, Building & Grounds: Angel Garcia

Pipestone Star: Kyle Kupal;

Community members: Julie Meyer, Chris Johnson, Angelica Rieck, Taj Rieck, Kendra, Craig Rieck, Jerry Tower

Mayor Les Nath called the Regular Meeting to order at 7:00pm followed by the Pledge of Allegiance;

Approve Agenda: (Additions, Changes, or Deletions)

- Jerry Tower was added to the agenda under Community Input

Motioned by: Houg 1st/Sievert 2nd. All ayes followed.

- Council member Nichole Rieck took the Oath of Office to start her Council member position.

Community Input:

- Jerry Tower shared with Council that he talked to the Sheriff about a petition for Carmine Immediate. He also talked to the County Attorney about concerns with actions that have taken place by the individual at his home and a situation that took place during Christmas time. Jerry has concerns with the individual being so close to the park and by adding a Splash Pad at the park, he wants to eliminate any future situations. He was told that adding cameras for security purposes to capture any situations or incidents by the park would be an option. The City Park has cameras in place, but is missing a camera on the SE corner of the park on the other side of the picnic shelter. Council thanked Jerry for sharing his concerns and will discuss this matter later in the meeting.

Review and approve minutes from:

January 9, 2024 Open Public Hearing

January 16, 2024 Regular Meeting

January 23, 2024 Employee Review and Evaluations

January 30, 2024 Individual Employee Reviews

Motioned by: Houg 1st/ Plahn 2nd. All ayes followed.

Review and approve January claims and receipts.

Motioned by: Plahn 1st/Houg 2nd. All ayes followed.

Delinquent Sewer/Water/Garbage:

- Delinquent notices were hung up a week ago.
- 4 residents delinquent for \$865.47. Number 39 has had their water shut off since the summer of 2023.

Wellness Center/QCC:

- Resolution 24-44B – QCC additional work for the removal and installation of tiles for the hallway, using material already ordered for the furnace room and no flooring tiles will be installed in the furnace room.

Motioned by: Sievert 1st/Plahn 2nd. All ayes followed.

New Business:

- Acting Mayor for 2024 – Council member Plahn made a motion to place Brian Sievert as our acting Mayor for 2024.

Motioned by: Plahn 1st/Houg 2nd. All ayes followed.

- Official Depository for 2024 – Peoples Bank of Jasper. City Admin shared with Council that a review of accounts was pulled from Peoples Bank to show accounts for the City's Public Funds. Peoples Bank had two accounts for the City of Jasper; primary Checking Account and primary Platinum Money Market Account. The approved signers for the accounts were reviewed and the following individuals are approved; Trinidad Garcia, Maggie Erickson, Les Nath, and Brian Sievert's name needs to be added back on the accounts as an authorized signer.

Motioned by: Sievert 1st/Plahn 2nd. All ayes followed.

- Official Newspaper of 2024 – Pipestone Star will be the City's official choice as the designated newspaper.

Motioned by: Houg 1st/Plahn 2nd. All ayes followed.

- Appointment of Committees – The Committees were reviewed based off the recent years arrangement and updates were made. Nichole Rieck took on Ambulance, Sievert took on the head of the Personnel Committee, Tim Houg took on Fire Dept. All Council members over see Board of Adjustments & Appeals. Council will review updates during the next Council meeting in March.

- Set an Agenda timeline – Council and City Admin discussed the need to set a timeline for the Council Agenda to be finalized and shared with Council the Thursday prior to a Council meeting. Council agreed to have the agenda finalized at noon on Thursday prior to the Council meeting on the second Tuesday of the month.

Motioned by: Sievert 1st/Houg 2nd. All ayes followed.

- Conditional Use – Kyle Mills (attended discussion over the phone) – Zoning recommendations were shared with Council by Chris Johnson. Zoning Admins were good with the plans that were shared by Kyle Mills of a layout of the new Bar at the new location and they did not have any recommendations for the conditional use.

Council approval: Rieck, Plahn, Sievert and Houg. All ayes followed.

- New Fireman – Justin Olsen from Ihlen, MN was voted in as a new Fireman by the Jasper Fire Dept. Council approved the new member.

Motioned by: Sievert 1st/Houg 2nd. All ayes followed.

Old Business:

- Resolution 24-44A – Employee Evals & Increases. Council approved a total of \$11,044.80 for employee increases effective for 2024.

Motioned by: Houg 1st/Plahn 2nd. All ayes followed.

- Camera installation update for Emergency Service Building and Hall. Public Works Sup advised Council that Intelli-Pro will be coming on Thursday, February 15, 2024 within the week for the installation of cameras.

- City Fee Schedule reviewed and finalized. Council discussed the clean-up requirements for the halls and the expectations of renters. Council is requesting an updated checklist to be added to the rental agreement and given to renters for clean-up expectations. City Admin also shared with Council that all sewer/water/garbage charges and fees were included in the final fee schedule so residents are aware of their charges. For the hall rentals, the schedule was updated to include wedding/large events to capture the increased amount to cover the rental cost for the larger events.

Motioned by: Plahn 1st/Sievert 2nd. All ayes followed.

Public works Report:

- Conditional Use: D's Mart – An application was submitted for a Conditional Use for the request to add a Liquor Store for off sale. Council and Public Works Sup discussed the need for a Conditional Use for the Highway District and Commercial Business. Per this request the Liquor Store will need to require a new address for the new business; 211 2nd Street W and the actual postal address for the Convenient Store is 209 2nd Street W, but the Mini Mall has always used 125 2nd Street W. It was decided that a Conditional Use meeting is needed and a Public Hearing meeting will take place during our next Council meeting.

Motioned by: Sievert 1st/Houg 2nd. All ayes followed.

- Chris Johnson is moving out of town and will not fall under City limits to continue his position as a Zoning Commissioner, a suggested fill in was Zack Kounkel. Council made a motion to appoint Zach Kounkel as Zoning Commissioner.

Motioned by: Plahn 1st/Houg 2nd. All ayes followed.

- Water Tower Repair – The water riser pipe froze at the end of January and needed to be replaced. Maguire Iron's final invoice for the work came to \$78,450. This cost was covered by insurance, all but a \$500 deductible. LMC submitted a check for \$77,950. Public Works Sup shared with Council for future use that several cities have a mixer in the water tower that assist with circulating the water in the winter and eliminating stagnate water in the summer. Public Works Sup will look at pricing for the equipment for the summer, he will also look at ideas during his water conference in St Cloud on March 5th.

- Resolution 24-44C – Purchase of 2009 Chev Silv Dump Truck that was purchased on 12/14/2023 from Steffes Motors in Council Bluffs, IA, for \$22,500.

Motioned by: Sievert 1st/Houg 2nd. All ayes followed.

Additional Items Added to the Agenda:

- Reimbursement for Staff's phone use – Angel Garcia. Council approved last year to cover the cost for a phone by setting up service on a City account. After looking over this, it would be cheaper to keep the line under a personal account and request a reimbursement from the City monthly from Trinidad Garcia's phone account for Angel Garcia's cell phone.

Motioned by: Plahn Sievert 1st/Houg 2nd. All ayes followed.

- Fire Dept temporary liquor license – The Fire Dept applied for a temporary liquor license for February 24, 2024 for their annual Sweetheart Supper. State has approved the license. On the same day but early in the morning at 9am, Rural Fire Board will have their annual meeting and they have posted their notice in the paper.

- QCC/Bathroom – Council Member Plahn asked about the layout for the bathrooms. If the bathrooms will have two toilets or one. Discussion took place and it was thought to have two toilets.

- Frontier's request for installation of a landline phone service at 221 Poorbaugh Ave N (Kneip's old house). Frontier is requesting to perform; locate, construct, operate, and maintain telephone facilities along the City road. Request requires City signatures.

- Rose Dell Township update – Lease agreement between Rose Dell Township and the City of Jasper with the exchange of properties. The agreement states the City will not charge rent to the Township for occupying the 203 1st Street E until their new building is ready for them to relocate.

Lease requires signatures from the City and then will be return to the Township's legal to collect the remaining signatures from the Township.

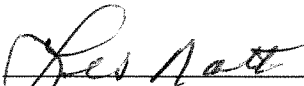
- DSI/Deed – New Deferred Loan Agreement - P. Lingen – require notarized signatures from the City to move forward with approval of the paper and project. Mayor and Clerk will follow up the next day with completing the notarized signatures at the Bank.
- Stone Wall Bar & Liquor License Approval – State and City approved for 2024.

Upcoming Meetings:

Council Meeting: Tuesday, March 12, 2024 @ 7:00 p.m.

Sievert motioned to adjourn, Houg seconded all ayes, carried; regular meeting adjourned at 8:11 p.m.


Trinidad Garcia Clerk-Treasurer


Les Nath, Mayor